

The Mount Vernon City Council met January 21, 2019 at the Mount Vernon City Council Chambers with the following members present: Roudabush, West, Wieseler, Herrmann, and Rose.

Call to Order. Mayor Jamie Hampton called the meeting to order at 6:30 p.m.

Agenda Additions/Agenda Approval. Motion to approve the Agenda made by Wieseler, seconded by West. Carried all.

Consent Agenda. Motion to approve the Consent Agenda made by Wieseler, seconded by West. Carried all.

Approval of City Council Minutes – January 7, 2019 Regular Council Meeting

Approval of Liquor License – Wilkie Liquors

Appoint Mike Buser – EMA

Appoint Mike Buser and Doug Shannon – Linn County E911

Appoint Tom Wieseler – Mayor Pro Tem

Appoint Deb Herrmann and Tom Wieseler – Personnel Committee

Appoint Eric Roudabush and Scott Rose – Safety Committee

Appoint Deb Herrmann and Stephanie West – Finance Committee

Appoint Scott Rose and Eric Roudabush – Infrastructure Committee

Appoint Stephanie West and Deb Herrmann – Economic Development Committee

Appoint Eric Roudabush and Chris Nosbisch – Fire Department Advisory Board

Appoint Tom Wieseler – Liaison to Cole Public Library

Appoint Tom Wieseler – Liaison to Cornell College

Appoint Deb Herrmann - Housing Commission

Appoint Roman Meyers – Parks and Recreation Board

Appoint Doug Shannon, Derek Boren, Lori Lynch and Lisa Cannon - LMVAS Board.

Public Hearing

Public Hearing on an Ordinance Amending Ordinance #11-19-2018A Vacating and Selling a Portion of a N-S Sixteen Foot Alley Located Adjacent to 824 and 906 Summit Ave, Within the City Limits of Mt. Vernon, Linn County, Iowa. Mayor Hampton declared the Public Hearing open. Close public hearing – proceed to F. As there were no comments from the public Mayor Hampton closed the Public Hearing.

Public Hearing on an Ordinance Amending Chapter 27 Housing Commission of the Municipal Code of Mt. Vernon, Iowa. Mayor Hampton declared the Public Hearing open. Close public hearing – proceed to F-2. As there were no comments from the public Mayor Hampton closed the Public Hearing.

Ordinance Approval/Amendment

Ordinance #1-21-2019A: Amending Ordinance #11-19-2018A Vacating and Selling a Portion of a N-S Sixteen Foot Alley Located Adjacent to 824 and 906 Summit Ave, Within the City Limits of Mt. Vernon, Linn County, Iowa. City Administrator Chris Nosbisch explained that this ordinance amends Ordinance #11-19-2018A. The new ordinance description changes from a 16' alley to a 25' street ROW. Also, the conditions changed; it is no longer 3 months from the date of publishing. The date will remain the same as the original ordinance (March 28, 2019) in which each side will have until then to exercise their right to purchase their

portion. Motion to approve Ordinance #1-21-2019A with the amendments made by Rose, seconded by Wieseler. Roll call vote. Motion carries.

Ordinance #1-21-2019B: Amending Chapter 27 Housing Commission of the Municipal Code of Mt. Vernon, Iowa. This ordinance changes the membership from nine to seven and the maximum number of non-resident members will be reduced from three to one. Motion to approve the first reading of Ordinance #1-21-2019B was made by Wieseler, seconded by West. Roll call vote. Motion carries.

Old Business

Discussion and Consideration of Filing the Mt. Vernon Annexation Policy/Plan – Council Action as Needed (tabled 12-17-19). Tabled at the 12-17-2019 meeting Rose motioned to remove from the table, seconded by Wieseler. Motion carries. Nosbisch explained that instead of annexation he would recommend annexation alternative options be utilized such as fringe area agreements or annexation moratoriums. Both options give the City some control over areas outside City limits but don't expose it to expensive infrastructure requirements. Nosbisch said that there is no need to annex now but suggested adopting a policy for future reference. Rose motioned to approval of the annexation policy/plan as presented, seconded by Wieseler. Motion carries.

Discussion and Consideration of Pay Application #1 – Lester Buersh Family Community Wellness Center – Council Action as Needed (tabled 1-7-2019). Tabled at the 1-7-2019 meeting West motioned to remove from the table, seconded by Rose. Motion carries. Motion to approve Pay App #1 in the amount of \$279,216.05 made by Herrmann, seconded by Rose. Motion Carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Rose, seconded by Wieseler. Motion carries.

AAA PEST CONTROL	PEST CONTROL-P&A	30.00
ALEX VOLKOV	MILEAGE-SEW	116.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,838.68
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,983.33
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	1,724.35
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	753.54
ALLIANT IES UTILITIES	ENERGY USAGE-PD,RUT	623.95
ALLIANT IES UTILITIES	ENERGY USAGE-FD	527.52
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	296.91
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	109.80
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	75.01
ALLIANT IES UTILITIES	ENERGY USAGE-ALL DEPTS	45.02
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	30.88
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	3,885.73
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	853.76
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	58.47
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	47.21
ALLIANT IES UTILITIES	ENERGY USAGE-ALL DEPTS	40.93
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	32.66
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	21.24
AXON ENTERPRISE INC	25' NON-CONDUCTIVE TRAINING-PD	875.00
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	604.00
BRAUN INTERTEC CORP	CONSTRUCTION & MATERIALS TESTING	4,872.50
BRYCE WILSON	TOBACCO COMPLIANCE CHECK-PD	50.00
CANINE TACTICAL LLC	TRAINING/K9	200.00
CENTURY LINK	PHONE CHGS-PD	53.07

CENTURY LINK	PHONE CHGS-FD	70.58
CHRIS NOSBISCH	MILEAGE-P&A	82.94
CR LC SOLID WASTE AGENCY	LEAVES-S/W	399.12
DIESEL TURBO SERVICES INC	VEHICLE REPAIRS-RUT	99.25
DOORS INC	DOOR LOCK PLUGS-P&A	261.50
ECICOG	SUB-DIVISION UPDATE-P&A	1,702.00
ELECTRIC PUMP	FLYGT PUMP MAINT-SEW	285.15
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FUTURE LINE TRUCK EQUIPMENT	PLOW MOUNT/2019 F250	1,329.90
GALLS INC	UNIFORMS-PD	176.94
GROUP SERVICES INC	INSURANCE-ALL DEPTS	19,929.61
IIMC	ANNUAL MEMBERSHIP-ALL DEPTS	170.00
IIMC	ANNUAL MEMBERSHIP-ALL DEPTS	110.00
IOWA DEPT OF PUBLIC SAFETY	ON LINE WARRANTS-PD	300.00
IOWA SOLUTIONS INC	HEATHER SETUP,SECURITY-ALL DEPTS	2,717.50
IOWA SOLUTIONS INC	COMPUTER MAINT-PD	326.60
IOWA SOLUTIONS INC	COMPUTER MAINT-PD	123.10
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
KIECKS	UNIFORMS-FD	42.47
KIECKS	UNIFORMS-FD	2.47
KIECKS	UNIFORMS-FD	44.47
KIECKS	UNIFORMS-FD	42.47
KIECKS	UNIFORMS-FD	42.47
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-ALL DEPTS	245.40
LOU'S GLOVES	GLOVES-SEW	86.00
LYNCH FORD	ANTI-FREEZE/BOOM TRUCK-S/W	94.47
MEDIACOM	PHONE/INTERNET-POOL	172.45
MEDIACOM	PHONE/INTERNET-RUT	170.39
MIDWEST WHEEL CO	TOOL BOX,LED LIGHT-RUT	628.67
MOUNT VERNON BANK & TRUST CO	SAFETY DEPOSIT BOX-P&A	35.00
MOUNT VERNON CAR WASH	CAR WASH-PD	72.00
MOUNT VERNON PHARMACY	FLU SHOT-PD	30.00
MV ACE HARDWARE	SUPPLIES-ALL DEPTS	1,001.22
OPN ARCHITECTS	WELLNESS CENTER-LOST III	7,552.23
PAYROLL	CLAIMS	63,355.46
RACOM CORPORATION	EQUIP REPAIR-PD	107.85
RATHJE CONSTRUCTION	PAVEMENT REPAIR-SEW	1,837.00
S.J. SMITH CO	TOOLS-RUT	45.87
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	3,892.50
STAPLES ADVANTAGE	STAPLES,FOLDERS-P&A	50.36
STATE HYGIENIC LAB	TESTING-SEW	2,273.00
STORM STEEL	SUPPLIES-RUT	37.63
UNITYPOINT CLINIC-OCCUPATIONAL	MEMBERSHIP-ALL DEPTS	40.00
US CELLULAR	CELL PHONE-PD	163.98
USA BLUE BOOK	SUPPLIES-WAT	1,035.48
USA BLUE BOOK	SUPPLIES-SEW	50.95
VERMEER SALES & SERVICE INC	SWITCH/CHIPPER/S/W	140.70
VERMEER SALES & SERVICE INC	KNIFE ASSY-RUT	127.31
WEX BANK	FUEL-PD,WAT,SEW	1,028.97
TOTAL		135,522.99

GENERAL FUND	24,654.14
LOST III COMMUNITY CENTER	12,424.73
PAYROLL	63,355.46
ROAD USE TAX FUND	11,382.85
SEWER FUND	13,627.23
SOLID WASTE	1,397.83
STORM WATER FUND	498.24
WATER FUND	8,182.51
TOTAL	135,522.99

Discussion and Consideration of Amendment #2 to the Professional Services Agreement – OPN Architects – Council Action as Needed. Because the City added a trail for easy walking from the center to the school and green spaces on the NW corner of the building there will be additional design site work. Security and furnishings have been broken out into two additional bid packages. It's expected that the security package will bid out at \$75-\$100K. Staff has asked the design team to take care of specifications so bids are the same. For the additional this increases OPN's contract \$39,000.00 for additional design fees. Rose motioned approval of Amendment #2 to the Professional Services Agreement-OPN Architects, seconded by Wieseler. Motion carries.

Discussion and Consideration of Engine Purchase – Fire Department – Council Action as Needed. Nathan Goodlove, Fire Chief of the MVFD was present to answer Council questions. Chief Goodlove explained that this was actually a FY20 purchase however prices are expected to increase about \$17,000.00 early this summer. By purchasing now (FY19) the Department can maximize a discount of about \$20,257.00. The entire purchase price will be paid from the Fire Department Tax Levy account. Currently the balance in the account is about \$485,000.00. This will create a negative balance until the proceeds from next year's taxes are received. Pierce offered three payment options; pay the entire amount of \$579,259.00 when the unit is picked up or pay \$559,002.00 due at the time of signing a contract and the third option is to pay for the chassis 120 days prior to final inspection with \$278,511.00 due 120 days prior to inspection and remainder amount of \$292,393.00 is due ten days prior to final inspection. The FY19 budget will need to be amended if Council approves. Rose motioned to approve the engine purchase not to exceed the CIP indicated \$600,000.00, seconded by Roudabush. Motion carries.

Discussion and Consideration of Blower Motor Control Replacement – Wastewater Treatment Facility – Council Action as Needed. Staff asked Council to consider approving the cost of a blower motor control. Because more information was asked for and it is not an emergency purchase Nosbisch suggested tabling and having Alex Volkov, Water/Waste Water Superintendent submit a memo explaining the purpose. Motion to table the blower and motor replacement made by Rose, seconded by West. Motion carries.

Discussion and Consideration of Rescheduling the February 18, 2019 Council Meeting – Council Action as Needed. Because the 2nd Council meeting in February is President's Day and City Hall is closed Staff is asking Council to consider rescheduling the meeting for February 19, 2019. This date did not work for some but February 20, 2019 worked for all. Motion to approve changing the meeting date to February 20, 2019 made by West, seconded by Wieseler. Motion carries.

Reports to be Received/Filed

Mt. Vernon Police Report. Chief Doug Shannon stated that there were 5 reported collisions and 26 incidents in December. Incident reports include found property, possession of drug paraphernalia, burglary, vehicle theft and more. Officer Steve Moel and Monster were deployed four times. Chief Shannon attended the RC Rail meeting and Magical Night committee meeting. Officers worked 8 hours of STEP enforcement.

Per the 28E agreement with Lisbon MVPD provided 2,925 minutes of patrol time, 8 service calls and 75 minutes of administrative time.

Mt. Vernon Public Works Report. To date the City has used about 67 tons of salt. City crews have installed updated plumbing to the Bryant Park restroom area. A backup camera, monitor and spreader camera have been installed in the 2006 dump truck. Weed trimmer carry racks were built on the two City gators. Tree trimming has begun in the SE quadrant.

Mt. Vernon Parks and Rec Report. Jake Stanerson, MV Eagle Scout, has completed the shade structure inside the Nancy Doreen Huffman Dog Park. Boys Basketball has started with 5 teams. Youth Wrestling will start January 22, 2019. The Pool Report is now available and can be viewed at City Hall or on the City's website. There were 72 participants at the Holiday Open Gym days. MV P&R along with Jeff Schmatt hosted a free self-defense class. There were 26 participants. MV P&Rec Lego Robotics club took 2nd place in robot design at state championships.

Discussion Items (No Action)

Possible Budget/CIP Communication

Presentations from Library. Because the library was one of two departments asking for an increase in FY20 Cathy Boggs, Public Library Director, was present to explain the reason for the increase and also answer Council questions. The FY20 support request is for \$97,550.00 which is \$12,550.00 / 14.76% increase from the previous year. Boggs stated that the amount received from Linn County was significantly less than what was anticipated. The increase would be used for regular increases in salaries, support of interlibrary loan and support of the library's primary online system.

Initial budget review – all departments. Because Wapsi Waste has increased their charges the original thought was that the City would have to also increase solid waste charges. It was decided that this could be held off due to the fact that the City will be saving about \$30K when it takes over the leaf program. If this is the case about \$10,000.00 will offset Wapsi's increase. By ordinance Water and Sewer rates increase 3% every year. That is set to sunset June 2019. This will have to be extended in order to cover the \$1.6 million bond for UV disinfection and in a few years, \$1.5 million for nutrient reduction strategies. Nosbisch then reviewed each Department request with Council. Ambulance is asking for a \$4,500.00 increase which is \$1.00 per capita. A representative will attend the next council meeting to explain. Taxes are set to stay at \$12.99.

Demolition Ordinance. Council was given two versions of the Demolition Ordinance; one was from Guy Booth and the other shows changes made by staff. Any ordinance approval will be subject to MVHPC review. All demolitions will need a permit. Roudabush said that any structures MVHPC thinks are historic should be designated now instead of waiting until after a permit is submitted and then designating it as such. The proposed ordinance lists an initial 14 day waiting period. If MVHPC deems it a significant structure there is another 60 waiting period. The potential 74 day waiting period was unacceptable to Roudabush who stated MVHPC is "coming in after the fact". The purpose of the 60 days is to allow for time to apply for a grant for purchasing or moving the structure. Nosbisch suggested that Council submit their viewpoints to him via email for future discussion. No decisions were made.

City Administrator's Report. Staff provided Council with a copy of the FY18 audit. SRF borrowing process will begin soon. Funds will be used for the WWTP improvements. MV League of Women Voters will be hosting City staff on January 22, 2019.

As there was no further business to attend to the meeting adjourned the time being 8:30 p.m., January 21, 2019.

Respectfully submitted,
Sue Ripke
City Clerk